



Finley Public School

Be Responsible • Be Respectful • Be a Learner

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1. RATIONALE

The school is represented on a daily basis by the elected school leaders therefore it is important to ensure that the students selected for this role are of a high standard and that they are an appropriate role model for all students.

2. ELECTION OF STUDENT TO LEADERSHIP POSITION

School Captains and Vice Captains

Students in Year 5 may nominate themselves for the office of School Captain. All nominees will be required to prepare a speech that will be delivered to the whole school. The speech will clearly detail why they should be elected school captain and/or vice captain and how they will approach the role.

Students from Kindergarten to Year 5 will vote with all staff and students having two voting slips each gender (two voting slips for the boys, two voting slips for the girls). All voting will take place after the year 5 students have delivered their speeches. There will be a separate ballot for the boys and the girls.

Voting students will place the Voting Slips in their two preferred Year 5 candidates at the conclusion of the speeches. Once all students have voted the slips will be counted by the Principal and or an Assistant Principal and a school representative. There must be a minimum of two members present during the counting process. A voting summary will be produced for future reference if required.

The School Captains and Vice Captains will be announced on Presentation Day. On Presentation Day the School Captains and the Vice Captains will receive their badges and will acknowledge their willingness to accept the position with the Captains' Pledge.

Captains' Pledge

*As School Captain of Finley Public School,
I pledge myself to serve the students and teachers of the school
so that together we may continue to sustain excellent standard of learning, citizenship and
sportsmanship throughout the coming year.*

*I will do my best at all times to uphold the values of our school and maintain a safe, happy and
stimulating environment.*

House Captains/Vice Captains

House Captains & Vice Captains

All houses will hold a house meeting at the commencement of the school year to elect the House Captains and Vice Captains. There will only be one girl house captain and one boy house captain elected from Year 6 students. If there are no Year 6 boys, then Year 5 boys may run for the positions of House

Captains and if there are no Year 6 girls, then Year 5 girls may run for the role of House Captain. If there are no candidates from Year 6 then candidates from Year 5 may stand.

There will only be one girl house vice-captain and one boy house vice-captain elected from Year 6 students. If there are no Year 6 students, then Year 5 students may run for the position of house vice-captains.

All students from Year 1 to Year 6 may vote in the election.

Teachers assigned to the house will assist in the conduct of a "Show of Hands" ballot.

If a student has been elected as a School Captain or Vice Captain, they are not eligible to stand for the position of House Captain.

House Captains will receive their badges at the next Friday's assembly after the election. Parents will be invited to attend their induction at the assembly. Their names will be published in the newsletter.

House Captains' Pledge

We the house captains of Finley Public School pledge to lead our houses in a spirit of good sportsmanship and fair play. We will honour our commitments to our house and endeavour to promote the good name of Yenda Public School on the sporting field.

Student Representative Council (SRC)

When advised by the SRC supervising teacher, classes will hold SRC nominations and voting. Each class will conduct of a "Show of Hands" ballot to provide one student (either boy or girl) to act as the class SRC representative. There will be two class representatives per year (one for semester 1 and one for semester 2). Students who have undertaken the role of SRC Representative within the past two years are ineligible to stand. This will give other students the opportunity to hold a leadership position.

If a student has been elected as a School Captain, Vice Captain, House Captain or House Vice Captain they are not eligible to stand for the position of SRC Representative.

3. ROLES AND RESPONSIBILITIES

School Captains and Vice Captains

- Running weekly assemblies;
- Running special assemblies;
- Setting up assemblies;
- Thank special guests;
- Representing the school on special occasions.

Prior to nominating for the position of captain, all students should be clear that these are the roles and responsibilities as well as the expectations relating to this important student leadership role. Failure to comply, after the election, will result in the loss of the position.

House Captains

- Sport trolley duty;
- Keep sport trolley tidy and report damaged or missing items to PLB staff;

- Organise relay teams for carnivals;
- Motivate and manage teams Eg teach chants, crowd control;
- Lead by example and encourage children to participate in events;
- Keep up enthusiasm at the carnivals Eg cheer people on;
- Attend carnivals;
- Be enthusiastic;
- Accept trophies and have acceptance speeches ready.

SRC

- Attend all SRC meetings;
- Present ideas to the SRC Meeting;
- Assist the teacher in the planning and implementation of SRC projects;
- Assist other students when required.

Expectations of School Leaders

- Wearing of full school uniform and badge is mandatory.
- All leaders are expected to model the highest standard of behaviour and to lead by example.
- Display the school Values at all times

4. LOSS OF POSITION

Following formal complaints by members of the school community and depending on the severity of the behaviour, action will be taken as follows:

1. Warning and counselling by the Principal.
2. Loss of position (badge and privileges) for 2 weeks. The position remains unfilled for these 2 weeks.
3. Loss of position (badge and privileges) for the rest of the year.
4. If the position is lost for the remainder of the year, or if a student leaves the school, the position will be filled by the student who was voted as the third preference.

The Principal will determine the decision (in consultation with relevant staff) as to the length of the loss of position. If the behaviour is severe eg inappropriate language or threatening behaviour towards a member of staff, parent or visitor, immediate loss of position will occur. Appropriate communication will advise parents of issues of concern.

Formal complaints regarding the performance of Student Leaders will be conveyed to the Principal. The incident of misbehaviour will be recorded and will be dealt with within 7 days following the complaint.

Policy review required 2020 (every two years or as needed)